

Cebu Pelis Institute

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Pre-Departure Refund and Date Change Policy Guide

Dear Partners.

We would like to inform you that, effective **September 1**, if a student cancels or changes their arrival date before coming to CPI, a Pre-Departure Refund and Date Change penalty will apply.

**** Below ****

1. Cancellation and Refund Policy before Departure

Cancellations for Adult & Family Study Abroad Programs:

- A. If canceled 28 days or more before your departure date:
 - **Full refund, except the registration fee (\$100)**
- B. If canceled 27 to 14 days before departure:
 - **Refund will be given after deducting the \$100 registration fee and a \$100 cancellation fee.**
- C. If canceled 13 days before departure up to the day of departure:
 - **Refund will be given after deducting the \$100 registration fee and a \$200 cancellation fee**
- D. Tuition fee **must be paid at least 3 weeks before the start of the program.**

2. Cases of 100% Refund (excluding registration fee) before Program Start

- A. Services are unavailable for more than two (2) weeks due to natural disasters, war, or similar events.
- B. Services are unavailable for more than two (2) weeks due to internal issues within the academy.
- C. A government-issued travel warning advises against travel to Cebu

3. Date Change Fee (Before Program Starts)

For adult/family programs, fee depends on when the change is requested:

- A. If change is requested 28 days or more before departure: Free
- B. If change is requested 27 to 14 days before departure: \$100 per person
- C. If change is requested 13 days before departure up to departure day: \$200 per person

Please be guided accordingly and take note of Refund & Date change policy.

Thank you for your understanding.

2025, August, 6
